

# CURRICULUM VITAE

SNEJANA TODOROVA, ACCOUNTANT

Highly specialized professional with a rich experience in financial management, budgeting, accounting and financial reporting both in state institutions and non-governmental organisations. Cooperative, responsible, loyal and creative team-member, valued for her abilities in risk management, capacity team-building, excellent performance in stress conditions, dynamic requirements and short deadlines.

## Critical Skills

- Project Planning, Performance Assessment and Reporting
- Supervising
- Analytical Skills
- Structured Thinking
- Self - Management

## Personal Information

**Family name:** Todorova  
**First names:** Snejana  
**Date of birth:** 13 November 1946  
**Place of birth:** Sofia, Bulgaria  
**Nationality:** Bulgarian  
**Civil status:** Married

## Key qualifications (Relevant to the project):

Development of financial documents and book-keeping; conducting of all payments; communication with financial institutions; budgeting; financial reporting; excellent knowledge on national, foreign and international accounting and auditing standards.

## Education:

Master's degree in Accounting, University of National and World Economy, Sofia, 1965 – 1971

## Experience Record:

- **June, 2011 – now – Justice Development Foundation**  
(Development of financial documents and book-keeping; conducting of all payments; communication with financial institutions; budgeting; financial reporting; excellent knowledge on national, foreign and international accounting and auditing standards)
- **June 2004 – June 2011 – Chief Accountant of the Bulgarian Judges Association**  
Development of financial documents and book-keeping; conducting of all payments; communication with financial institutions; budgeting; financial reporting; excellent knowledge on national, foreign and international accounting and auditing standards
- **Since January 2010 – Accountant, KTB Asset Management**  
Development of financial documents and book-keeping; conducting of all payments; communication with financial institutions
- **January 2007 – August 2009 Head of “Management of the State Owned Corporations” Directorate, Bulgarian Ministry of Transport**
- **2004 -2007 – State Expert, “Management of the State Owned Corporations” Directorate, Bulgarian Ministry of Transport**
- **2000 -2004 – State Expert, Financial Directorate, Bulgarian Ministry of Transport**
- **1975 – 2000 – Expert, Human Resource Directorate, Bulgarian Ministry of Transport**
- **1965 – 1975 – Senior Accountant, State institute of Research and Design of Transport Infrastructure**

## Main Recent Project Activities:

### 2012

Research Project and Conference: ‘Judiciary between Laws and Facts’, Justice Development Foundation

### 2011

1. Research Project and Conference: ‘Criminal Law Protection of Public Finances’, Justice Development Foundation in cooperation with the Association of the Bulgarian Prosecutors
2. Research Project and Conference: ‘Legal Challenges Facing the Information Society’, Justice Development Foundation
3. Research Project and Conference: ‘Normative Aspects of Intimacy: Gender and Sexual Orientation Rights and Their Impact on Marriage and Families’, Justice Development Foundation

**Language skills:** Russian and English: Very Good

**Driving Licence:** Clear, B